



JASMYN Prism Network

DEFINITION

JASMYN Prism Network Prism is a member-based group that supports Jacksonville Area Sexual Minority Youth Network (JASMYN) through fundraising and volunteer activities. PRISM is subject to the JASMYN rules and regulations.

For purposes of this document, the title of the member-based group is PRISM, as a social media campaign to engage alumni, volunteers, and supporters will be launched upon JASMYN Board Approval, to be revealed in February 2017 at the annual campus homecoming event.

ARTICLE I - PURPOSES

Section 1. –PRISM Objectives

PRISM will direct its full efforts in support of the following objectives:

- A. To champion the vision of JASMYN by empowering the next generation of leaders to create and sustain a vibrant young professional community;
- B. Provide advocacy for the LGBTQ youth community;
- C. Reach consensus on major issues;
- D. Represent the interests of JASMYN;
- E. Set up and administer the necessary committees to meet the goals of JASMYN;
- F. Coordinate all activities of PRISM within the policies of JASMYN.

ARTICLE II - QUALIFICATION AND MEMBERSHIP

Section 1. - Eligibility

Any person who has an interest in the objectives of PRISM and who is in the age range of 25 – 40 shall be eligible for membership using the forms provided for that purpose by JASMYN. The annual membership fee of \$30.00 will be donated the JASMYN general fund.

Section 2. - Annual Renewals

When an application has been fully completed and signed by the applicant and delivered to JASMYN with the requisite membership fees, the applicant will be considered a member. Membership will be renewable automatically from year to year upon payment of the requisite fee.

Section 3. - Resignations and Termination

The membership of any member may be terminated (i) upon nonpayment of any membership or other fee due to PRISM, or (ii) for conduct unbecoming a member as determined by majority vote of the PRISM Board, or (iii) failure to comply with Article II section 1.

Section 4. - Membership Fees and Other Investments

Membership fees and other investments in PRISM will be payable in such amounts and at such times as JASMYN will from time to time establish.

Section 5. - Voting

In any proceeding in which voting by members is required, each dues-paying member present and in good standing will be entitled to cast one vote per membership; votes by proxy will not be permitted.

ARTICLE III - OFFICERS

Section 1. - Designation of Board

The PRISM Board will consist of Chair, Chair-Elect, Membership Chair, Outreach Chair, Community Pride Chair, Social & Cultural Chair, Professional Development Chair, Social Media & Communications Chair, and Service & Giving Chair who are selected by the incoming Chair, Chair-Elect and JASMYN Staff in a fall meeting process and will serve for a one-year term. In addition, one seat will be designated as JASMYN Board Liaison, to be appointed annually by the Chair of the JASMYN Board. The committee chairs may serve more than two consecutive terms at the discretion of the PRISM Board and JASMYN staff. Members of the Board must be a member in good standing of PRISM for at least one year, and have served on a committee. These officers will serve as the Board and will be empowered to act for PRISM between regular meetings of the Board.

Section 2. - Duties of Officers

Chair: The Chair will preside over all meetings of the Board. The Chair will be responsible for directing the program activities, designating all committees and task forces, and assisting in the selection of committee members. The Chair will act as the liaison between PRISM and agencies, organizations and businesses. The Chair has the overall responsibility for stewardship of PRISM through a term year to include: growing membership/revenue, enhancing member benefits, promotion of PRISM in the community at large, planning and conducting annual Board retreats and setting the stage for a smooth transition for their successor. The PRISM Signature Events will fall under the responsibility of the Chair and Chair-Elect.

Chair-Elect: The Chair-Elect will perform the duties of the Chair in the absence or disability of the Chair. The Chair-Elect is responsible for assisting the Chair in the selection of Committee Chairs and for the administration of all committees and task forces, including monitoring the submission of reports, as dictated by the schedule set forth by the Chair. The Chair-Elect will be responsible for the taking of and distribution of the minutes and action plans during the monthly Board meetings.

Membership Chair: The Membership Chair will be responsible for the recruiting, development and retention of PRISM members, focusing on member retention.

Outreach Chair: The Outreach Chair will be responsible for the recruiting, development and retention of PRISM members, focused on member recruiting. The Outreach Chair will be responsible for reaching out to potential new membership groups, focusing on corporations, diversity and colleges.

Community Pride Chair: The Community Pride Chair will be responsible for the programming of speakers and activities relating to the PRISM yearly initiatives once a month and for communicating the programming to the PRISM Board and JASMYN staff by prescribed communication deadlines.

Professional Development Chair: The Professional Development Chair will be responsible for the programming of speakers and activities once a month and for communicating the programming to the PRISM Board and JASMYN staff by prescribed communication deadlines. The Professional Development Chair is responsible for monitoring that selected speakers meet the criteria for program inclusion such as JASMYN membership status, with exception to speakers who are not members but endorsed by the JASMYN, and suitability of subject for PRISM. The Professional Development Chair will be responsible for monitoring the professional development budget set forth for programs as determined by JASMYN staff and for the recruitment of sponsors for such events.

Social & Cultural Chair: The Social & Cultural Chair will be responsible for the programming of speakers and activities once a month and for communicating the programming to the PRISM Board and JASMYN staff by prescribed communication deadlines. The Social & Cultural Chair is responsible for monitoring that selected speakers and event locations meet the criteria for program inclusion such as JASMYN membership status, with exception to speakers who are not members but endorsed by the JASMYN, and suitability of subject for PRISM. The Social & Cultural Chair will be responsible for monitoring the event budget set forth for programs as determined by JASMYN staff and for the recruitment of sponsors for such events.

Service & Giving Chair: The Service & Giving Chair will be responsible for the programming of speakers and activities once a month and for communicating the programming to the PRISM Board and JASMYN staff by prescribed communication deadlines. Each year the Service & Giving Chair will be responsible for organizing and running a month-long drive to support a JASMYN member non-profit. The Service & Giving Chair is responsible for monitoring that selected speakers and event locations meet the criteria for program inclusion such as JASMYN membership status and suitability of subject for PRISM.

Social Media & Communications Chair: The Social Media & Communications Chair will be responsible for the maintenance of various PRISM social media sites to include, but not limited to, Facebook, Twitter and Instagram. For every PRISM event, the Social Media & Communications Chair will be responsible for making sure that he/she or a designee are present to take and post photographs of the event.

JASMYN Board Liaison: This person serve as an advisor to PRISM and ensure communication / connection to the board of JASMYN, Inc. They will be a voting member of the PRISM Board.

Section 3. - Any member of the Board who is absent for three consecutive regular monthly Board meetings will be considered to have resigned; subject to the discretion of the JASMYN staff.

Section 4. - The Board may award an Honorary Board membership to any individual, but such member is not eligible to vote or hold an office.

Section 5. - The Committee Chairs will hold monthly scheduled meetings. These meeting dates must be given to the Board and JASMYN Staff at least one month in advance. Meetings must be held at JASMYN campus or an approved, accessible location within Duval County.

Section 6. – Committee Chairs will submit Event Forms to the JASMYN Staff prior to any event being listed online or communicated to the PRISM membership. These forms are required to be submitted one week before they will appear online or in print.

Section 7. - A majority of the members of the Board shall constitute a quorum at any PRISM Board meeting. The majority vote (quorum) will be the act of the Board unless otherwise stated.

ARTICLE IV – VACANCIES

Section 1. – Vacancies on the Board shall be filled by a majority vote of the entire Board.

ARTICLE V - RULES AND REGULATIONS

Section 1. – PRISM will function under the bylaws of JASMYN and the Rules and Regulations of this document.

Section 2. - Authority.

No resolution or policy of any board, committee, task force or similar entity of PRISM will be the action, resolution or policy of PRISM unless and until such action, resolution or policy has been approved, by the Board.

Notwithstanding the foregoing, JASMYN reserves the right to act for and on behalf of PRISM on administrative issues and extraordinary matters in accordance with the JASMYN bylaws and any such action will be binding upon PRISM. No officer or member of PRISM will have the authority to speak for or on behalf of JASMYN unless explicitly authorized by the JASMYN President.

Section 3. - Disbursements.

All cash disbursements must be previously approved by JASMYN Staff before any plans are finalized. PRISM must seek approval from JASMYN on any contracts for social events or fundraisers. Contracts must be given to JASMYN at least 30 days in advance of a scheduled event.

Members of PRISM may not be reimbursed for expenses. These purchases must be made by JASMYN staff. All unbudgeted expenditures must be approved by PRISM board.